

## **TERMS AND CONDITIONS**

### **1 Definitions**

In these conditions, unless the context requires otherwise:

- 1.1 'Buyer' means the person who buys or agrees to buy the goods from the Seller;
  - 1.2 'Conditions' means the terms and conditions of sale set out in this document and any special terms and conditions agreed in writing by the Seller;
  - 1.3 'Delivery Date' means the date specified by the Seller when the goods are to be delivered;
  - 1.4 'Goods' means the articles which the Buyer agrees to buy from the Seller;
- 'Price' means the price for the Goods excluding carriage, packing, insurance and VAT; and
- 1.5 'Seller' means Clear Office Environment (Office Clearance) Ltd registered in England with Company Number 6749090 and whose registered office is at Unit 4.02 31 Clerkenwell Close London EC1R 0AT

### **2 Conditions applicable**

- 2.1 These Conditions shall apply to all contracts for the sale of Goods by the Seller to the Buyer to the exclusion of all other terms and conditions including any terms or conditions which the Buyer may purport to apply under any purchase order, confirmation of order or similar document.
- 2.2 All orders for Goods shall be deemed to be an offer by the Buyer to purchase Goods pursuant to these Conditions.
- 2.3 Acceptance of delivery of the Goods shall be deemed conclusive evidence of the Buyer's acceptance of these Conditions.
- 2.4 Any variation to these Conditions (including any special terms and conditions agreed between the parties) shall be inapplicable unless agreed in writing by the Seller.

### **3 Price and payment**

- 3.1 The Price shall be the Seller's quoted price. The Price is exclusive of VAT which shall be due at the rate ruling on the date of the Seller's invoice.
- 3.2 Payment of the Price and VAT shall be due within 5 days of the date of the invoice. Time for payment shall be of the essence.
- 3.3 The Seller shall not be bound to deliver the Goods until the Buyer has paid for them.



3.4 Prices are the Seller's ex works prices and where the Seller agrees to arrange for the Goods to be sent to the Buyer the Buyer shall be responsible for the costs of loading carriage and unloading.

3.5 Interest on overdue invoices shall accrue from the date when payment becomes due from day to day until the date of payment at a rate of 2 % above Barclays Bank plc's base rate from time to time in force and shall accrue at such a rate after as well as before any judgment.

#### **4 The Goods**

4.1 The quantity and description of the Goods shall be as set out in the Seller's quotation.

4.2 The Seller may from time to time make changes in the specification of the Goods which are required to comply with any applicable safety or statutory requirements or which do not materially affect the quality or fitness for purpose of the Goods.

#### **5 Warranties and liability**

The Seller warrants that the Goods supplied will at the time of delivery correspond to the description given by the Seller. Except where the Buyer is dealing as a consumer (as defined in the Unfair Contract Terms Act 1977 Section 12 as amended and/or the Unfair Terms in Consumer Contracts Regulations 1999 Regulation 3(1) all other warranties, conditions or terms relating to fitness for purpose, quality or condition of the Goods, whether express or implied by statute or common law or otherwise and all representations relating to fitness for purpose, quality or condition of the Goods (whether by the Seller its servants or agents) are excluded to the fullest extent permitted by law.

#### **6 Delivery of the Goods**

6.1 Delivery of the Goods shall be at the Seller's address on the Delivery Date unless the Seller agrees to arrange for the Goods to be sent to the Buyer .

6.2 Where the Seller agrees to arrange for the Goods to be sent to the Buyer then the delivery shall be on the Delivery Date and the Buyer shall make all arrangements to take delivery of the Goods whenever they are tendered for delivery and notwithstanding that the Seller may have delayed or failed to deliver the Goods (or any of them) promptly the Buyer shall be bound to accept delivery and to pay for the Goods in full



## **7 Acceptance of the Goods**

The Buyer shall be deemed to have accepted the Goods when they are ready for collection at the Sellers premises or where the Seller has agreed to arrange for the Goods to be sent to the Buyer then on delivery to the Buyer.

After acceptance the Buyer shall not be entitled to reject Goods which are not in accordance with the contract.

## **8 Title and risk**

8.1 Title shall pass on payment in full for the Goods subject to Clause 8.3.

8.2 The Goods shall be at the Buyer's risk as from delivery.

8.3 In spite of delivery having been made property in the Goods shall not pass from the Seller until:

the Buyer shall have paid the Price plus VAT in full; and

no other sums whatever shall be due from the Buyer to the Seller.

8.4 Until property in the Goods passes to the Buyer in accordance with this Clause 8 the Buyer shall hold the Goods and each of them on a fiduciary basis as bailee for the Seller. The Buyer shall store the Goods (at no cost to the Seller) separately from all other goods in its possession and marked in such a way that they are clearly identified as the Seller's property.

8.5 Notwithstanding that the Goods (or any of them) remain the property of the Seller the Buyer may sell or use the Goods in the ordinary course of the Buyer's business at full market value for the account of the Seller. Any such sale or dealing shall be a sale or use of the Seller's property by the Buyer on the Buyer's own behalf and the Buyer shall deal as principal when making such sales or dealings. Until property in the Goods passes from the Seller the entire proceeds of sale or otherwise of the Goods shall be held in trust for the Seller and shall not be mixed with other money or paid into any overdrawn bank account and shall be at all material times identified as the Seller's money.

8.6 The Seller shall be entitled to recover the Price (plus VAT) notwithstanding that property in any of the Goods has not passed from the Seller.

8.7 Until such time as property in the Goods passes from the Seller the Buyer shall upon request deliver up such of the Goods as have not ceased to be in existence or resold to the Seller. If the Buyer fails to do so the Seller may enter upon any premises owned occupied or controlled by the Buyer where the Goods are situated and repossess the Goods. On the making of such request the rights of the Buyer under Clause 8.5 shall cease.



8.8 The Buyer shall not pledge or in any way charge by way of security for any indebtedness any of the Goods which are the property of the Seller. Without prejudice to the other rights of the Seller, if the Buyer does so all sums whatever owing by the Buyer to the Seller shall forthwith become due and payable.

8.9 The Buyer shall insure and keep insured the Goods to the full Price against 'all risks' to the reasonable satisfaction of the Seller until the date that property in the Goods passes from the Seller, and shall whenever requested by the Seller produce a copy of the policy of insurance. Without prejudice to the other rights of the Seller, if the Buyer fails to do so all sums whatever owing by the Buyer to the Seller shall forthwith become due and payable. The Buyer shall promptly deliver the prescribed particulars of this contract to the Registrar in accordance with the Companies Act 1985 Part XII as amended. Without prejudice to the other rights of the Seller, if the Buyer fails to do so all sums whatever owing by the Buyer to the Seller shall forthwith become due and payable.]

## **9 Remedies of Buyer**

9.1 Where the Buyer rejects any Goods then the Buyer shall have no further rights whatever in respect of the supply to the Buyer of such Goods or the failure by the Seller to supply Goods which conform to the contract of sale.

9.2 Where the Buyer accepts or has been deemed to have accepted any Goods then the Seller shall have no liability whatever to the Buyer in respect of those Goods.

9.3 The Seller shall not be liable to the Buyer for late delivery or short delivery of the Goods.

## **10 Further remedies of the Seller**

If the Buyer fails to make any payment on the due date then without prejudice to any of the Seller's other rights the Seller may:

suspend or cancel deliveries of any articles due to the Buyer; and/or

appropriate any payment made by the Buyer to such of the Goods (or Goods supplied under any other contract with the Buyer) as the Seller may in its sole discretion think fit.]

## **11 Exclusion and Limitation of Liability**

11.1 The Seller shall be under no liability whatever to the Buyer for any indirect loss and/or expense (including loss of profit) suffered by the Buyer arising out of a breach by the Seller of this contract.



11.2 In the event of any breach of this contract by the Seller the remedies of the Buyer shall be limited to damages. Under no circumstances shall the liability of the Seller exceed the Price of the Goods.

**12 Proper law of contract**

12.1 This contract is subject to the law of England and Wales.

12.2 All disputes arising out of this contract shall be subject to the jurisdiction of the courts of England and Wales

